



**Bethel Township Board of Trustees**

**April 1, 2025**

**Regular Business Meeting 6:00 P.M. Agenda**

- I. **CALL TO ORDER** Time: \_\_\_\_\_ Presiding: \_\_\_\_\_  
Roll call: Administrator Smith: \_\_\_\_\_ Fire Chief Cahill: \_\_\_\_\_ Fiscal Officer Ross: \_\_\_\_\_  
Trustee vanHaaren: \_\_\_\_\_ Trustee Reese: \_\_\_\_\_ Trustee Dick: \_\_\_\_\_
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**  
A. 2025-03-04 regular business meeting  
Motioned by Trustee \_\_\_\_\_ Seconded by Trustee \_\_\_\_\_  
Vote: Trustee Dick: \_\_\_\_\_ Trustee vanHaaren: Abstain Trustee Reese: \_\_\_\_\_  
B. 2025-03-25 workshop meeting  
Motioned by Trustee \_\_\_\_\_ Seconded by Trustee \_\_\_\_\_  
Vote: Trustee Dick: \_\_\_\_\_ Trustee vanHaaren: Abstain Trustee Reese: \_\_\_\_\_
- IV. **STAFF REPORTS**  
A. Report from **Miami County Sheriff's Deputy** (if available)

B. Report from **Fire Department** – Ben Cahill, Fire Chief

Incident Type		Alarm Date	Aided Agency Name
<b>Mutual aid given</b>			
	EMS call, excluding vehicle accident with injury	3/4/2025 2:58:06 PM	New Carlisle Fire Division (City of)
	Building fire	3/6/2025 2:20:31 AM	Elizabeth Township Fire Dept
	Dispatched & canceled en route	3/9/2025 5:00:29 AM	Huber Heights Fire Division
	Dispatched & canceled en route	3/10/2025 1:35:22 PM	Tipp City Fire/EMS
	Good intent call, other	3/10/2025 5:16:14 PM	Huber Heights Fire Division
	Motor vehicle accident with injuries	3/12/2025 2:13:57 AM	Tipp City Fire/EMS
	EMS call, excluding vehicle accident with injury	3/14/2025 5:24:54 PM	Bethel Twp Fire Dept Clark Co.
	Dispatched & canceled en route	3/26/2025 8:22:59 PM	Huber Heights Fire Division
<b>Mutual aid received</b>			<b>Aiding Agency Name</b>
	EMS call, excluding vehicle accident with injury	3/2/2025 3:36:35 PM	Tipp City Fire/EMS
	False alarm or false call, other	3/2/2025 4:16:36 AM	Huber Heights Fire Division
	Dispatched & canceled en route	3/8/2025 12:40:47 PM	New Carlisle Fire Division (City of)
	Dispatched & canceled en route	3/8/2025 3:37:44 PM	Huber Heights Fire Division
	EMS call, excluding vehicle accident with injury	3/10/2025 12:46:15 AM	Huber Heights Fire Division
	EMS call, excluding vehicle accident with injury	3/14/2025 8:13:21 PM	Huber Heights Fire Division

Month	Mutual Aid Given	Mutual Aid Received
March	8	8

Incident Type Details	2025-03-01	Total
111 – Building fire	1	1
142 - Brush or brush-and-grass mixture fire	1	1
151 - Outside rubbish, trash or waste fire	1	1
321 - EMS call, excluding vehicle accident with injury	20	20
322 - Motor vehicle accident with injuries	3	3
324 - Motor vehicle accident with no injuries.	2	2
552 - Police matter	1	1
561 - Unauthorized burning	1	1
600 - Good intent call, other	2	2
611 - Dispatched & canceled en route	8	8
700 - False alarm or false call, other	2	2
<b>Total</b>	42	42



C. Report from **Planning & Zoning** – Cody Smith, Planning & Zoning Director

Since last reported, the following zoning certificate applications have been received

ZC-01-25	5430 S. State Route 202	Accessory Building
ZC-02-25	6290 Dayton-Brandt	Accessory Building
ZC-03-25	6140 Dayton-Brandt	Accessory Building
ZC-04-25	8013 S. Palmer Rd	Accessory Building
ZC-05-25	7283 State Route 201	Accessory Building
ZC-06-25	7283 State Route 201	Residential Addition

Since the last Board of Zoning Appeals (BZA) report, one application has been received

Case V-08-25: A request from Eric Kunkel of 7200 Studebaker Road, Tipp City, OH 45371 for a variance to allow for a 6' fence in the front yard of the parcel. The parcel is 5.02 acres zoned A-2. *Bethel Township Zoning Resolution article 30.06, section C, Side and rear yard fences, walls, and hedges shall not exceed six (6) feet in height for residential uses and shall not exceed four (4) feet in height in the front yard.*

Since the last Zoning Commission (ZC) report, there are no applications in process

YEAR TO DATE (2025):

Certificates issued in 2025:	6
Declarations received in 2025:	1
Variances requested in 2025:	8
Variances approved in 2025:	6
Conditional Use requested in 2025:	1
Conditional Use approved in 2025:	1
Zoning Amendments requested in 2025:	1
Zoning Amendments approved in 2025:	0

BOARDS & COMMISSIONS

**MIAMI COUNTY PLANNING COMMISSION:**

April 15, 2025 at 7:00PM. Bethel Twp has no cases on the agenda.

**BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):**

Meeting April 24, 2025 at 6:30 p.m. There is currently one case on the agenda.

**BETHEL TOWNSHIP ZONING COMMISSION (ZC):**

There are currently no cases on the agenda.

**BETHEL TOWNSHIP BOARD OF TRUSTEES:**

Public Hearing date TBD for case ZA-01-25 re-zone 8415 S State Route 202 from R-1AAA to B-3.

# HELP WANTED

## Members for the Board of Zoning Appeals (BZA)

Who is on the board: 5 members and 2 alternates  
What do they do? Hear zoning cases that are variances  
from the Zoning Code  
Meeting Date: 4<sup>th</sup> Thursday of the Month 6:30 PM

As a resident of Bethel Township you automatically qualify to serve on the Zoning Commission or the Board of Zoning Appeals. Residency is the only mandatory criteria for seeking the Board of Township Trustees' appointment to either zoning board.

Zoning Board positions are 100% volunteer and we appreciate all who participate in their local government. If you are interested in volunteering, please call the office or send an email to [zoning@betheltownship.org](mailto:zoning@betheltownship.org)

## Zoning Commission (ZC)

Who is on the Board: 5 members and 2 alternates  
What do they do? Hear zoning cases that are changes to  
Zoning Classifications  
Meeting Date: 4<sup>th</sup> Thursday of the Month 7:30 PM



### D. Report from the **Township Administrator** – Cody Smith, Township Administrator

There are 7 resolutions on the agenda this evening:

- The first three are to accept the resignations of Firefighter/EMT Samuel Sortman, Connor Whelan, and Brian McKellar. We want to thank them for their service and wish them well in their future endeavors.
- Next is to accept the resignation of Board of Zoning Appeals member Darrin Anderson. We want to thank him for stepping up as a citizen volunteer to help out his Township.
- Then is a resolution to establish a policy for travel expense reimbursements.
- Following is a resolution stating our intent to participate in this year's Miami County Engineer's office paving program.
- The final resolution is to record the electronic payments and warrants for March.

After the executive session, there may be additional resolutions acted upon to appoint zoning board members.

Reminder of the upcoming events in the Township:

- Historical Society meets Wednesday, April 2nd starting at 6pm – they meet on the first Wednesday of each month.
- Rather than having two Easter Egg Hunts, the Township will be partnering with the Bethel School Athletic Boosters on April 12 from 10a-12p. Join us for a fun-filled event:

🥰 INDOOR EGG HUNTS 🥰

\$15 per household, cash or card accepted at the gate

🐰 Easter bunny will arrive at 10:15am. Egg hunts will begin at 10:30am by age group.

1 egg in each of the hunts will have a \$50 cash prize voucher 🏆

🥚 Egg hunts (age 0-3, 4-6, 7-10)

😊 Snacks and Drinks

📷 Bunny photo station

🎨 Face painting by Bethel Cheer

🎪 Carnival games

🏆 Prizes

👤 KidID booth thanks to Officer Trae

🦋 Bethel PTO Spirit Wear Booth

### V. **TRUSTEE REPORTS**

- A. Trustee vanHaaren
- B. Trustee Reese
- C. Trustee Dick

# VI. FINANCIAL REPORTS – Fiscal Officer Ross

## A. Credit card detail: Statement 3/25/2025

Stmt Date	By	Tx Date	Description	Amount
3/25/25	Schiebrel	2/26/25	Terminal EMS Category 3 Drug License Fee	\$443.50
3/25/25	Schiebrel	3/14/25	Amazon - velcro mounting tape \$15.98 organizing containers \$39.99 + \$55.15	\$111.12
3/25/25	Schiebrel	3/16/25	Amazon - tool mounts for medic units \$355 x2	\$710.00
3/25/25	Schiebrel	3/18/25	Amazon – plastic storage bins for new medic	\$104.58
3/25/25	Schiebrel	3/18/25	Amazon – screws, bolts, lock nuts	\$21.72
3/25/25	Schiebrel	3/19/25	Amazon – screws	\$8.06
3/25/25	Schiebrel	3/20/25	DigitalSpace - web hosting	\$41.82
3/25/25	Ross (Smith/Fortunato/Reese)	3/18/25	Barley's - dinner at OTA conf on 1/29/25 - overcharged \$1	(\$1.00)
3/25/25	Ross	2/25/25	Adobe - Dreamweaver - used to maintain/update website	\$32.09
3/25/25	Ross (Smith/Reese)	2/26/25	Tipp City Chamber of Commerce - Lunch & Learn fee attended by Administrator Smith and Trustee Reese (Social Media Success)	\$40.00
3/25/25	Ross (Smith/Fortunato/Reese)	3/5/25	Tipp City Chamber of Commerce - Lunch & Learn fee attended by Administrator Smith, Assistant to the FO Fortunato, and Trustee Reese (employment law updates)	\$60.00
3/25/25	Smith	3/5/25	USPS Certified Mail/Return Receipt for medic check	\$8.95
			Purchases...	\$1,580.84

## B. Receipt report: 3/1/2025 to 3/31/2025

Post	Tx Date	Type	Number	Source	Total	Status	Purpose
3/13/25	3/17/25	STD	16-2025	Martin Rodriguez	\$100.00	O	Zoning fees for #ZC-04-25; cash
3/13/25	3/17/25	STD	17-2025	Aflac	\$12.42	O	Overpmt - no premium due
3/13/25	3/17/25	STD	18-2025	Miami County Municipal Court	\$85.00	O	Criminal/Traffic fines Check #035623
3/13/25	3/17/25	STD	19-2025	Blue Cross/Blue Shield of Michigan	\$127.57	O	EMS for Phillis Conley Check# 213808116
3/13/25	3/17/25	STD	20-2025	Charter Communications	\$6,563.23	O	DIRECTV, LLC franchise fees
3/13/25	3/17/25	STD	21-2025	MIAMI COUNTY AUDITOR	\$3,536.62	O	FEBRUARY Local govt supplement \$568.95 Local got dist \$2967.67
3/18/25	3/20/25	STD	23-2025	MIAMI COUNTY AUDITOR	\$11,733.96	O	FEBRUARY Cents per gallon \$2407.98 Gasoline excise tax \$9325.98
3/25/25	3/25/25	STD	24-2025	MIAMI COUNTY AUDITOR	\$6,165.01	O	FEBRUARY Auto reg twsp \$861.01 Auto reg twp levy/perm tax \$4309.50 Auto reg twp perm ORC 4504.16 \$994.50
3/31/25	3/31/25	STD	25-2025	Erin & Eric Kunkel	\$300.00	O	Zoning fees for case#V-08-25 Check # 2534
3/31/25	3/31/25	STD	26-2025	Keith Trumbauer	\$200.00	O	Zoning fees for case# ZC-06-25 Check #201
3/31/25	3/31/25	STD	27-2025	Helen Jay	\$687.50	O	Open & closing for Carl Campbell; Check# 7615
3/14/25	3/31/25	MEMO	28-2025	Miami County Auditor	\$1,125,565.53	O	1st half real estate taxes
3/14/25	3/31/25	MEMO	29-2025	Miami County Auditor	\$3,691.85	O	Special Assessments Lights
3/24/25	3/31/25	MEMO	30-2025	Ohio Treasurer of State	\$39,179.41	O	Rollbacks
3/14/25	3/31/25	MEMO	31-2025	MIAMI COUNTY AUDITOR	\$640.03	O	Manufactured home settlement 1st half
Total Revenue...					\$1,198,588.13		

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B – Batch

VII. **DISCUSSION ITEMS**

- A. Easter Egg Hunt
- B. Cemetery
- C. Public Hearing for case ZA-01-25 special meeting date/time

VIII. **PUBLIC COMMENTS** on items on the Agenda

IX. **ACTION ITEMS**

- A. **RESOLUTION #25-04-031:** A RESOLUTION ACCEPTING THE RESIGNATION OF SAMUEL SORTMAN FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- B. **RESOLUTION #25-04-032:** A RESOLUTION ACCEPTING THE RESIGNATION OF CONNOR WHELAN FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- C. **RESOLUTION #25-04-033:** A RESOLUTION ACCEPTING THE RESIGNATION OF BRIAN McKELLAR FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- D. **RESOLUTION #25-04-034:** A RESOLUTION ACCEPTING THE RESIGNATION OF DARRIN ANDERSON FROM THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- E. **RESOLUTION #25-04-035:** A RESOLUTION APPROVING A POLICY FOR REIMBURSEMENT RATES FOR EXPENSES INCURRED WHILE PERFORMING OFFICIAL DUTIES

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- F. **RESOLUTION #25-04-036:** A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES TO PARTICIPATE IN THE MIAMI COUNTY ENGINEER'S OFFICE 2025 ASPHALT CONCRETE RESURFACING PROGRAM

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- G. **RESOLUTION #25-04-037:** A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

X. **PUBLIC COMMENTS** on any topic

XI. **ANNOUNCEMENTS**

April	2	Historical Society Meeting, Township Meeting Room, 6:00pm
April	12	Easter Egg Hunt at Bethel Schools, 10:00am
April	15	County Planning Commission Mtg. in Troy, 7:00pm
April	15	Tax Day
April	24	BZA Meeting 6:30pm*/Zoning Commission 7:30pm*
April	29	Trustee Workshop Meeting, Township Meeting Room, 6:00pm

May	5	Trustee Regular Business Meeting, Township Meeting Room, 6:00pm
May	6	Election Day, Bethel Schools, 6:30am-7:30pm
May	7	Historical Society Meeting, Township Meeting Room, 6:00pm

\* indicates a meeting will be held only if needed

## XII. MOTION TO ENTER INTO EXECUTIVE SESSION

- A. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.
- B. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
- (a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.
- (b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.
- If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session, which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and for the purpose to consider the appointment or employment of a public employee or official.

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

Time in Executive Session: \_\_\_\_\_

Return to regular session time: \_\_\_\_\_

## XIII. ACTION ITEMS (continued)

- H. **RESOLUTION #25-04-038:** A RESOLUTION APPOINTING \_\_\_\_\_ TO THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2027

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- I. **RESOLUTION #25-04-039:** A RESOLUTION APPOINTING \_\_\_\_\_ ALTERNATE TO THE BETHEL TOWNSHIP BOARD OF ZONING APPEALS FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2029

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

--OR--

- I. **RESOLUTION #25-04-039:** A RESOLUTION APPOINTING \_\_\_\_\_ ALTERNATE TO THE BETHEL TOWNSHIP ZONING COMMISSION FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2029

Motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

- J. Swearing in of new Zoning Board members

XIV. **ADJOURNMENT** motioned by Trustee \_\_\_\_\_ seconded by Trustee \_\_\_\_\_  
Vote: Trustee Dick: \_\_\_\_\_ Trustee vanHaaren: \_\_\_\_\_ Trustee Reese: \_\_\_\_\_  
Time: \_\_\_\_\_



**RESOLUTION #25-04-031**

**A RESOLUTION ACCEPTING THE RESIGNATION OF SAMUEL SORTMAN  
FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Samuel Sortman submitted a letter of resignation March 7, 2025 for his position in the Bethel Township Fire Department effective March 21, 2025. **THEREFORE**

**BE IT RESOLVED** that the Board of Trustees of Bethel Township, Miami County, accepts the resignation of Samuel Sortman from the Bethel Township Fire Department and thanks him for his service.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

**Vote:** Trustee Kama Dick \_\_\_\_\_  
Trustee Julie Reese \_\_\_\_\_  
Trustee Beth vanHaaren \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio





**RESOLUTION #25-04-032**

**A RESOLUTION ACCEPTING THE RESIGNATION OF CONNOR WHELAN  
FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Connor Whelan submitted a letter of resignation March 10, 2025 for his position in the Bethel Township Fire Department effective March 10, 2025. **THEREFORE**

**BE IT RESOLVED** that the Board of Trustees of Bethel Township, Miami County, accepts the resignation of Connor Whelan from the Bethel Township Fire Department and thanks him for his service.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b>	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #25-04-033**

**A RESOLUTION ACCEPTING THE RESIGNATION OF BRIAN McKELLAR  
FROM THE BETHEL TOWNSHIP FIRE DEPARTMENT**



**BE IT RESOLVED** that the Board of Trustees of Bethel Township, Miami County, accepts the resignation of Darrin Anderson from the Bethel Township Board of Zoning Appeals and thanks him for his service.

**Vote:** Trustee Kama Dick \_\_\_\_\_  
Trustee Julie Reese \_\_\_\_\_  
Trustee Beth vanHaaren \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**A RESOLUTION APPROVING A POLICY FOR REIMBURSEMENT RATES  
FOR EXPENSES INCURRED WHILE PERFORMING OFFICIAL DUTIES**

**SECTION 1.** Lodging shall be reimbursed per the Ohio Office of Budget and Management state travel reimbursement guidelines; when nearby lodging cannot be secured within the limits defined by the Ohio Office

of Budget and Management, lodging can be secured at the government employee rate with pre-approval from the Bethel Township Fiscal Officer.

**SECTION 2.** Meals and incidentals shall be reimbursed per the Ohio Office of Budget and Management state travel reimbursement guidelines.

**SECTION 3.** Mileage shall be reimbursed per the Ohio Office of Budget and Management state travel reimbursement guidelines; excepting cases with an overnight stay, mileage shall only be reimbursed for driving a personal vehicle with pre-approval from the Bethel Township Fiscal Officer.

**SECTION 4.** Receipts will be required, except in cases where none is normally provided, such as from a vending machine.

**SECTION 5.** Bethel Township will not reimburse alcohol expenses.

**SECTION 6.** This resolution shall be in effect retroactively beginning January 1, 2025.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

**Vote:**     Trustee Kama Dick                     \_\_\_\_\_  
              Trustee Julie Reese                    \_\_\_\_\_  
              Trustee Beth vanHaaren               \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #25-04-036**

**A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES TO PARTICIPATE IN THE  
MIAMI COUNTY ENGINEER’S OFFICE 2025 ASPHALT CONCRETE RESURFACING PROGRAM**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, upon recommendation of the Miami County Engineer and receipt of estimated costs, and pursuant to Ohio Revised Code section 9.48, the Board of Bethel Township Trustees, Miami County wish to participate in the Miami County Engineer’s Office 2025 Asphalt Concrete Resurfacing Program for designated roads; **AND**

**WHEREAS**, once bids are received for the paving program, the Township will receive a letter with the unit material prices(s) for the roads the Board of Trustees would like to include in this year’s program, the final cost being based upon the bid price and actual quantity of material placed; **AND**

**WHEREAS**, the Board of Trustees has evaluated the condition of our roads and recommends resurfacing New Carlisle Rd from State Route 201 to Dayton-Brandt Rd for an estimated road length of 5,333 feet at a width of 18 feet and New Carlisle Rd from Scarff Rd to house address 8780 for an estimated road length of 1,275 feet at a width of 18; **AND**

**WHEREAS**, the Township will make arrangements to have any pavement repairs or other preparatory work completed by the end of June, 2024 on the road(s) included in this year’s paving program. **THEREFORE**

**BE IT RESOLVED** by the Bethel Township Board of Trustees that it hereby confirms its desire to participate in this year’s Miami County Engineer’s Office paving program; **AND**

**BE IT FURTHER RESOLVED** that the Bethel Township Fiscal Officer is hereby directed to send a copy of this resolution to the Miami County Engineer’s Office.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

**Vote:** Trustee Kama Dick \_\_\_\_\_  
Trustee Julie Reese \_\_\_\_\_  
Trustee Beth vanHaaren \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #25-04-037**

**A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County, that the payment of the electronic payments and warrants as listed below be recorded through the request of the Fiscal Officer.

**BETHEL TOWNSHIP, MIAMI COUNTY**  
**Payments**  
**3/1/2025 to 3/31/2025**

<i>Payment Advice#</i>	<i>Post Date</i>	<i>Tx Date</i>	<i>Type</i>	<i>Payee - purpose</i>	<i>Amount</i>	<i>Status</i>
28-2025	3/14/25	3/31/25	MR	MIAMI COUNTY AUDITOR - 1st half real estate taxes	\$39,944.89	O
29-2025	3/14/25	3/31/25	MR	MIAMI COUNTY AUDITOR - special assessments lights	\$5.32	O
30-2025	3/24/25	3/31/25	MR	OHIO TREASURE OF STATE - rollbacks	\$140.66	O
31-2025	3/14/25	3/31/25	MR	MIAMI COUNTY AUDITOR - manufactured home settlement 1st half	\$95.90	O
135-2025	3/17/25	3/17/25	CH	AQUA FALLS BOTTLED WATER	-\$55.20	V

171-2025	3/4/25	3/3/25	CH	FIRST NET	\$371.98	O
172-2025	3/3/25	3/3/25	CH	US BANK	\$645.51	O
173-2025	3/17/25	3/3/25	CH	AFLAC	\$356.88	O
174-2025	3/10/25	3/3/25	CH	CHARTER COMMUNICATIONS	\$86.11	O
175-2025	3/4/25	3/4/25	CH	AES Ohio	\$424.94	O
176-2025	3/4/25	3/4/25	CH	AES Ohio	\$182.77	O
177-2025	3/4/25	3/4/25	CH	AES Ohio	\$31.22	O
178-2025	3/4/25	3/4/25	EW	UNITY NATIONAL BANK	\$5,475.51	O
179-2025	3/1/25	3/4/25	CH	ANTHEM BLUE CROSS AND BLUE SHIELD	\$7,223.84	O
180-2025	3/7/25	3/7/25	CH	LOWES BUSINESS ACCOUNT	\$432.47	O
181-2025	3/7/25	3/7/25	CH	MEGACITY FIRE PROTECTION INC.	\$339.00	O
182-2025	3/15/25	3/7/25	CH	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$217.34	O
183-2025	3/7/25	3/7/25	CH	WASTE MANAGEMENT OF OHIO INC	\$630.18	O
184-2025	3/7/25	3/7/25	CH	BUREAU OF WORKERS COMPENSATION	\$1,390.11	O
185-2025	3/7/25	3/7/25	EW	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$5,268.66	O
186-2025	3/7/25	3/7/25	EW	TREASURER OF STATE OF OHIO	\$1,467.35	O
187-2025	3/7/25	3/7/25	EW	SCHOOL DISTRICT INCOME TAX	\$184.39	O
188-2025	3/10/25	3/10/25	EW	AFLAC	\$160.16	O
189-2025	3/10/25	3/10/25	EW	AFLAC	\$160.16	O
190-2025	3/14/25	3/11/25	EP	TYLER D ALLISS	\$642.06	O
191-2025	3/14/25	3/11/25	EP	MICHAEL ARNOLD JR	\$814.38	O
192-2025	3/14/25	3/11/25	EP	JOSEPH M BORDAS	\$511.47	O
193-2025	3/14/25	3/11/25	EP	CYRUS N BROYLES	\$548.34	O
194-2025	3/14/25	3/11/25	EP	BENJAMIN M CAHILL	\$1,122.28	O
195-2025	3/14/25	3/11/25	EP	ERIC CAMPBELL	\$1,282.33	O
196-2025	3/14/25	3/11/25	EP	CASSANDRA CHANNELL	\$541.87	O
197-2025	3/14/25	3/11/25	EP	ALLAN DAVIS	\$601.77	O
198-2025	3/14/25	3/11/25	EP	Brandon Dietz	\$504.26	O
199-2025	3/14/25	3/11/25	EP	CATHRYN FORTUNATO	\$277.71	O
200-2025	3/14/25	3/11/25	EP	Jesse Garcia	\$974.69	O
201-2025	3/14/25	3/11/25	EP	AUSTIN HOFFMAN	\$1,532.14	O
202-2025	3/14/25	3/11/25	EP	JOHN MEYER	\$274.86	O
203-2025	3/14/25	3/11/25	EP	BRAYDEN W PEAKE	\$918.52	O
204-2025	3/14/25	3/11/25	EP	JOSHUA SCHIEBREL	\$642.87	O
205-2025	3/14/25	3/11/25	EP	CHRISTOPHER M SCOTT	\$780.51	O
206-2025	3/14/25	3/11/25	EP	JAMES R SEBASTIAN	\$342.76	O
207-2025	3/14/25	3/11/25	EP	ALEXANDER SEGRETTO	\$749.90	O
208-2025	3/14/25	3/11/25	EP	KATHERINE SETTICH	\$1,043.73	O
209-2025	3/14/25	3/11/25	EP	Cody Smith	\$2,420.69	O
210-2025	3/14/25	3/11/25	EP	CODY TYLER TEEGARDEN	\$796.65	O
211-2025	3/14/25	3/11/25	EP	TERRENCE W. WELDON JR.	\$1,132.33	O
212-2025	3/14/25	3/11/25	EP	ROBERT JAY YOCUM	\$1,315.10	O
214-2025	3/17/25	3/17/25	CH	AQUA FALLS BOTTLED WATER	\$55.20	O
215-2025	3/17/25	3/17/25	CH	AQUA FALLS BOTTLED WATER	\$8.00	O
216-2025	3/17/25	3/17/25	CH	AQUA FALLS BOTTLED WATER	\$49.20	O
217-2025	3/17/25	3/17/25	CH	AIRGAS	\$60.32	O
218-2025	3/17/25	3/17/25	CH	AIRGAS	\$428.82	O
219-2025	3/18/25	3/18/25	EW	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$70.00	O
220-2025	3/18/25	3/18/25	EW	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$160.00	O
221-2025	3/18/25	3/18/25	EW	UNITY NATIONAL BANK	\$4,777.41	O
222-2025	3/20/25	3/20/25	CH	PARK NATIONAL BANK	\$2,199.40	O
223-2025	3/20/25	3/20/25	CH	UNITED HEALTH CARE-INSURANCE COMPANY	\$179.56	O
224-2025	3/28/25	3/25/25	EP	TYLER D ALLISS	\$943.94	O
225-2025	3/28/25	3/25/25	EP	MICHAEL ARNOLD JR	\$815.40	O
226-2025	3/28/25	3/25/25	EP	CYRUS N BROYLES	\$822.46	O
227-2025	3/28/25	3/25/25	EP	BENJAMIN M CAHILL	\$945.32	O
228-2025	3/28/25	3/25/25	EP	ERIC CAMPBELL	\$1,329.37	O
229-2025	3/28/25	3/25/25	EP	CASSANDRA CHANNELL	\$158.52	O
230-2025	3/28/25	3/25/25	EP	ALLAN DAVIS	\$601.77	O
231-2025	3/28/25	3/25/25	EP	Brandon Dietz	\$475.34	O

232-2025	3/28/25	3/25/25	EP	CATHRYN FORTUNATO	\$256.83	O
233-2025	3/28/25	3/25/25	EP	Jesse Garcia	\$425.60	O
234-2025	3/28/25	3/25/25	EP	AUSTIN HOFFMAN	\$352.73	O
235-2025	3/28/25	3/25/25	EP	BRAYDEN W PEAKE	\$401.80	O
236-2025	3/28/25	3/25/25	EP	JOSHUA SCHIEBREL	\$570.25	O
237-2025	3/28/25	3/25/25	EP	CHRISTOPHER M SCOTT	\$734.89	O
238-2025	3/28/25	3/25/25	EP	JAMES R SEBASTIAN	\$183.12	O
239-2025	3/28/25	3/25/25	EP	ALEXANDER SEGRETTO	\$703.20	O
240-2025	3/28/25	3/25/25	EP	KATHERINE SETTICH	\$895.20	O
241-2025	3/28/25	3/25/25	EP	Cody Smith	\$2,420.69	O
242-2025	3/28/25	3/25/25	EP	CODY TYLER TEEGARDEN	\$316.88	O
243-2025	3/28/25	3/25/25	EP	TERRENCE W. WELDON JR.	\$1,425.72	O
244-2025	3/28/25	3/25/25	EP	CONNOR WHELAN	\$198.76	O
245-2025	3/28/25	3/25/25	EP	ROBERT JAY YOCUM	\$1,315.10	O
247-2025	3/31/25	3/25/25	EP	KAMA L. DICK	\$1,259.95	O
248-2025	3/31/25	3/25/25	EP	JULIE REESE	\$953.70	O
249-2025	3/31/25	3/25/25	EP	RHONDA S. ROSS	\$1,943.78	O
250-2025	3/31/25	3/25/25	EP	HELEN E VANHAAREN	\$1,290.58	O
253-2025	3/31/25	3/31/25	CH	AES Ohio	\$460.39	O
254-2025	3/31/25	3/31/25	CH	AES Ohio	\$157.41	O
255-2025	3/31/25	3/31/25	CH	AES Ohio	\$30.98	O
54936	3/4/25	3/4/25	AW	Jacob Cline	\$231.86	O
54937	3/4/25	3/4/25	AW	PENNCARE	\$316,658.63	O
54938	3/7/25	3/7/25	AW	MIAMI COUNTY ENGINEER	\$497.14	O
54939	3/7/25	3/7/25	AW	AIM MEDIA MIDWEST OPERATING	\$203.80	O
54940	3/7/25	3/7/25	AW	Ford Management Group, LLC	\$487.50	O
54941	3/10/25	3/10/25	AW	STRYKER SALES CORPORATION	\$1,272.28	O
54942	3/17/25	3/17/25	AW	PREMIER OCCUPATIONAL HEALTH	\$52.92	O
54943	3/17/25	3/17/25	AW	O'REILLY AUTO PARTS	\$55.81	O
54944	3/17/25	3/17/25	AW	MIAMI COUNTY-SHERIFFS DEPT	\$34,992.76	O
54945	3/17/25	3/17/25	AW	Ben Allen	\$60.00	O
54946	3/26/25	3/26/25	AW	MEDICOUNT MANAGEMENT, INC	\$1,047.86	O
54947	3/26/25	3/26/25	AW	DURST BROS. EXCAVATING CO.	\$512.50	O
54948	3/26/25	3/26/25	AW	Harrison's Pro Tree Service - resolution #25-03-026	\$7,400.00	O
54949	3/31/25	3/31/25	AW	Nicholas Miller	\$38.00	O
					Total Payments per UAN...	\$438,708.45
					Total Expenditures per UAN...	\$478,895.22

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are in transactions that occurred outside the reported date range but are listed for reference.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

**Vote:** Trustee Kama Dick \_\_\_\_\_  
Trustee Julie Reese \_\_\_\_\_  
Trustee Beth vanHaaren \_\_\_\_\_

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #25-04-038**

**A RESOLUTION APPOINTING \_\_\_\_\_ TO THE BETHEL TOWNSHIP  
BOARD OF ZONING APPEALS FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2027**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Section 519.13 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint a township Board of Zoning Appeals (BZA) composed of five members and up to two alternates; **AND**

**WHEREAS**, Darrin Anderson resigned from the Bethel Township Board of Zoning Appeals (BZA), resulting in an unexpired term open seat on the Board of Zoning Appeals; **AND**

**WHEREAS**, \_\_\_\_\_ has expressed interest in the member position for the Bethel Township Board of Zoning Appeals and has been interviewed by the Planning and Zoning Director and the Township Trustees. **THEREFORE**

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County that \_\_\_\_\_ be appointed to fill the unexpired term of member to the Bethel Township Board of Zoning Appeals commencing April 1, 2025 and expiring December 31, 2027.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b>	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio





**RESOLUTION #25-04-039**

**A RESOLUTION APPOINTING \_\_\_\_\_ ALTERNATE TO THE BETHEL TOWNSHIP  
BOARD OF ZONING APPEALS FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2029**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Section 519.13 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint a township Board of Zoning Appeals composed of five members and up to two alternates; **AND**

**WHEREAS**, the Bethel Township Board of Zoning Appeals (BZA) has an opening for an alternate member; **AND**

**WHEREAS**, \_\_\_\_\_ has expressed interest in the position for the Bethel Township Board of Zoning Appeals alternate and has been interviewed by the Planning and Zoning Director and the Township Trustees. **THEREFORE**

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County that \_\_\_\_\_ be appointed to fill the term of alternate member to the Bethel Township Board of Zoning Appeals commencing April 1, 2025 and expiring December 31, 2029.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b>	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #25-04-039**

**A RESOLUTION APPOINTING \_\_\_\_\_ ALTERNATE TO THE BETHEL TOWNSHIP  
ZONING COMMISSION FOR A TERM ENDING DECEMBER 31<sup>ST</sup>, 2029**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on April 1st, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Section 519.04 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint a township Zoning Commission composed of five members and up to two alternates; **AND**

**WHEREAS**, the Bethel Township Zoning Commission (ZC) has an opening for an alternate member; **AND**

**WHEREAS**, \_\_\_\_\_ has expressed interest in the position for the Bethel Township Zoning Commission alternate and has been interviewed by the Planning and Zoning Director and the Township Trustees. **THEREFORE**

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County that \_\_\_\_\_ be appointed to fill the term of alternate member to the Bethel Township Zoning Commission commencing April 1, 2025 and expiring December 31, 2029.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b>	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

**Attest:** \_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio